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Realgen Real Estate

TENANCY APPLICATION FORM

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To be completed by all adult applicants and unaccompanied minors. Please be advised that this application will only be processed once ALL details have been completed and all copies of supporting documents attached.

PROPERTY ADDRESS:	6/29 Noble Street, Clayfield
RENT PER WEEK:	\$520 per week
RENTAL BOND AMOUNT:	\$2080.00
TERM OF LEASE (MONTHS):	12
Preferred TENANCY START DATE:	
NAMES OF ADULT APPLICANTS:	
NAMES AND AGES OF DEPENDANT CHILDREN:	
NAMES OF OTHER OCCUPANTS:	
PET DETAILS (BREED/WEIGHT/AGE):	

AUTHORITY:

I, the Applicant, hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that this application is subject to the approval of the owner. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am satisfied with the current condition and cleanliness of the property.

	APPLICANT ONE	APPLICANT TWO
FULL NAME:		
SIGNATURE:		
DATE SIGNED:		

IDENTIFICATION: Copies of all Identification must be attached to this application.

Identification Item	Points Required	Applicant One	Applicant Two
	100	POINTS TOTAL =	POINTS TOTAL =
Drivers Licence/Passport/18+ Card	40		
Current Wage Advice (minimum 2)	30		
Other Photo ID	20		
Medicare Card	20		
Bank Debit/Credit Card	20		
Bank Statement	20		
Previous Tenancy Reference	20		
Previous 2 Rent Receipts	20		
Telephone/Electricity Account	20		

PERSONAL DETAILS

SURNAME		MOBILE PHONE	
GIVEN NAMES		WORK PHONE	
DATE OF BIRTH		HOME PHONE	
DRIVERS LICENCE NUMBER STATE OF ISSUE		EMAIL ADDRESS	
PASSPORT NJMBER COUNTRY OF ISSUE		CURRENT ADDRESS	

CURRENT TENANCY DETAILS

NAME OF REAL ESTATE AGENCY / LANDLORD		CURRENT ADDRESS (if different to above)	
PROPERTY MANAGER		RENT PAID PER WEEK	
PHONE CONTACT		LENGTH OF TIME AT CURRENT ADDRESS	
EMAIL CONTACT		REASON FOR LEAVING	

PREVIOUS TENANCY DETAILS

NAME OF REAL ESTATE AGENCY / LANDLORD		PREVIOUS ADDRESS	
CONTACT DETAILS		RENT PAID PER WEEK	
BOND REFUNDED IN FULL? Yes/No		LENGTH OF TIME AT PREVIOUS ADDRESS	
IF NO, PLEASE SPECIFY REASONS WHY		REASON FOR LEAVING	

CURRENT EMPLOYMENT & INCOME DETAILS

OCCUPATION		PAYROLL CONTACT NAME (or Accountant)	
EMPLOYER		PHONE CONTACT	
LENGTH OF EMPLOYMENT		EMAIL CONTACT	
CENTRELINK CRN		WEEKLY NET INCOME	

REFEREE DETAILS

NAME		MOBILE PHONE	
RELATIONSHIP TO APPLICANT		EMAIL CONTACT	
LENGTH OF TIME KNOWN		OTHER	

NEXT OF KIN DETAILS

NAME		MOBILE PHONE	
ADDRESS		HOME PHONE	
RELATIONSHIP TO APPLICANT		EMAIL CONTACT	

PERSONAL DETAILS

SURNAME		MOBILE PHONE	
GIVEN NAMES		WORK PHONE	
DATE OF BIRTH		HOME PHONE	
DRIVERS LICENCE NUMBER		EMAIL ADDRESS	
PASSPORT NJMBER		CURRENT ADDRESS	

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EMAIL CONTACT		REASON FOR LEAVING	

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CONTACT DETAILS		RENT PAID PER WEEK	
BOND REFUNDED IN FULL? Yes/No		LENGTH OF TIME AT PREVIOUS ADDRESS	
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OCCUPATION		PAYROLL CONTACT NAME (or Accountant)	
EMPLOYER		PHONE CONTACT	
LENGTH OF EMPLOYMENT		EMAIL CONTACT	
CENTRELINK CRN		WEEKLY NET INCOME	

REFEREE DETAILS

NAME		MOBILE PHONE	
RELATIONSHIP TO APPLICANT		EMAIL CONTACT	
LENGTH OF TIME KNOWN		OTHER	

NEXT OF KIN DETAILS

NAME		MOBILE PHONE	
ADDRESS		HOME PHONE	
RELATIONSHIP TO APPLICANT		EMAIL CONTACT	

PRIVACY STATEMENT

We collect personal information in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current or previous employer and your referees. Your consent to us collecting this information is set out below. We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the owner's insurers. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

CONSENT

I, the Applicant, acknowledge that I have read the Privacy Statement above. I authorise RealGen and the Agent to collect information about me from:

1. My previous letting agents, landlords, current and previous employers;
2. My personal referees;
3. Any Tenancy Default Database which may contain personal information about me.

I authorise RealGen and the Agent to disclose:

- details about any defaults by me under the tenancy to which this application relates, to any tenancy default database to which the RealGen or the Agent subscribes, including Tenancy Information Centre of Australia (TICA), National Tenancy Database (NTD) and/or Trading Reference Australia (TRA)
- personal information collected about me to the Owner of the property even if the owner is resident outside Australia
- personal information collected about me to any third parties – valuers, contractors, sales people, insurance companies, bodies corporate, other agents and tenancy default databases to which it is reasonably necessary to disclose in relation to the tenancy arrangement.

As your information may be emailed or stored in the cloud, we cannot ensure that overseas recipients to whom your information is disclosed will not breach the Australian Privacy Principles in relation to your information. Acknowledging that this is so, you consent to your information being emailed and stored in the cloud.

SUCCESSFUL APPLICATIONS

Should your application be successful you will be notified by phone and requested to confirm your tenancy. We require the equivalent of two (2) weeks rent to be paid within 24 hours of acceptance to secure the tenancy. The property manager will supply you with these amounts at the confirmation of your tenancy.

Keys will only be handed out once all parties have signed the Tenancy Agreement, Bond Lodgement Form and all monies have been paid and the tenancy has commenced.

I have read, agreed to and understood all of the above terms and conditions that are relevant to me.

PRIVACY ACKNOWLEDGEMENT:	APPLICANT ONE	APPLICANT TWO
FULL NAME:		
SIGNATURE:		
DATE SIGNED:		